



# Dunclug College

## Intimate Care Policy

Version	Date	Revision Author	Summary of Changes
1.0	August 2021	Mr Oliver  Pastoral Directors  School Nurse	Review Date : June 2024

**Ratified:** Oct 2021

# Contents

**Introduction**

**Section 1** ETHOS

**Section 2** Intimate Care Policy

**Section 3**

**Appendix 1** Permission for intimate care

**Appendix 2** Intimate care plan

**Appendix 3** Intimate care record

# Dunclug College

## Intimate Care Policy

### 1.0 ETHOS

“We provide a high quality, child-centred education in a caring environment, built upon good personal relationships and honest partnership. Through achievement and the development of mutual respect, all pupils are challenged and encouraged to become valued citizens”.

### 2.0 Intimate care policy

Intimate care is any assistance that involves touching a child while carrying out a procedure that most children are able to do for themselves but some are unable to manage without help. This may involve help with eating, drinking, dressing, and matters of personal hygiene such as washing and toileting. In some instances, more specialised intimate assistance may be needed for children with physical or medical difficulties.

This policy aims to:

- Safeguard the dignity, rights and well-being of children;
- Provide guidance, support and protection to staff; and
- Reassure parents that their children are cared for and protected.

**2.1** The college is committed to ensuring that all staff undertake their responsibilities in such a way that the rights, dignity and welfare of the children is protected.

**2.2** The college is committed to ensuring that staff undertaking these responsibilities are supported by policy, training and monitoring.

**2.3** All school staff receive child protection training, undertake to help children do as much as possible for themselves and develop each child's ability to achieve independence. Staff receive appropriate specialised training and are provided with facilities and equipment to ensure safety, privacy and dignity.

**2.4** An intimate care plan is drawn up for each child requiring such assistance, and is carefully planned and agreed in consultation with parents and child.

**2.5** Provision is monitored and regularly reviewed to ensure that policy and procedure is adhered to, and that children and staff remain comfortable with the school's arrangements.

**2.6** The intimate care plan is reviewed by the College Nurse in conjunction with parents/carers and other Health Care Professionals

**Appendix 1**  
**Dunclug College**  
Intimate Care Policy

**Permission for intimate care**

<b>Child:</b>	
<b>DoB:</b>	
<b>Address:</b>	
<b>Parent/guardian:</b>	
<b>I/we give permission for the assistance detailed overleaf to be provided to my/our child, and will advise the school of any change that may affect this provision.</b>	
<b>Signed:</b>	
<b>I, the child, give permission for the assistance detailed overleaf to be provided to me.</b>	
<b>Signed:</b>	

**Appendix 2**  
**Dunclug College**  
 Intimate Care Policy

<b>School:</b>		
<b>Intimate care plan</b>		
<b>Pupil:</b>	<b>DoB:</b>	
<b>Diagnosis:</b>		
<b>Assistance:</b>		
<b>Timetable:</b>		
<b>Persons assisting:</b>		
<b>Alternative arrangements:</b>		
<b>Location/equipment:</b>		

Designation	Signed	Date
Parent		
Pupil		
Assistant/s		
Principal		

## Appendix 3

# Dunclug College

### Intimate Care Policy

[illegible]